

Learning Disabilities Partnership Board Co-Chair - Role Description



	<p>Job Title: Co-chair Calderdale Learning Disabilities Partnership Board (Part-time)</p>
	<p>This is a voluntary role.</p>
	<p>To present views at the meetings and assist in the running of Partnership board meetings by:</p> <ul style="list-style-type: none">• Working with Lead the Way to set the agenda• Making sure all information and presentations are accessible (easy read) to the LDPB



You would report to Learning Disabilities Partnership Board.



Working hours:
Every 2 months from 10:00am-
13:00pm plus time setting the agenda.



This role is for 1 year.



You will agree the Partnership Board meeting agendas with support from Lead the Way.



It will include: getting ready for and going to the Partnership Board meetings.



Helping to make sure the meetings follow the agenda and keep to time, supported by Lead the Way.



Helping to make sure that all information is easy to understand for the Board members.



To take part in training.



To work with the Partnership Board representatives.



To speak up for yourself and on behalf of others at meetings.



Be on time for meetings.



To follow the policies of the Learning Disability Partnership Board.



To treat people fairly by following the Equal Opportunities Policy.



To follow guidelines of confidentiality.



To be a person with a Learning Disability or parent or carer.



To be able to speak up for yourself and for others.



To be good at speaking to people.



To be able to speak up and get your message across at meetings.



To be able to listen to other people.



To have a way of remembering things.



To respect others and be able to work as part of a team.



To be organised.



Time

To be good with time.



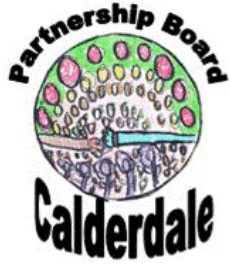
To be willing to meet new people.



To know the rules of the meetings.



To be sure that you want to do this job.



Co-Chair Application

Learning Disability Partnership Board



	<p>Name:</p>
	<p>Why I would be good as Co-Chair of the Learning Disability Partnership Board:</p>
	<p>How will I make sure I am speaking up for other people with learning disabilities in Calderdale?</p>