



# Calderdale Learning Disability Partnership Board

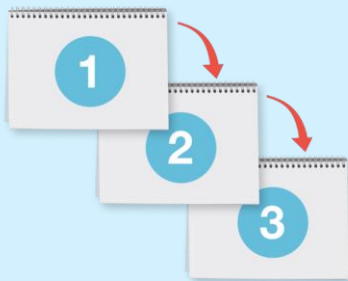


## Welcome Pack

# Introduction

The **Learning Disability Partnership Board** brings together lots of people from Calderdale to make things better for adults with learning disabilities. Lots of people can be members of the Partnership Board, including:

- People with learning disabilities
- Family carers
- People who work in health, social care, employment, support and housing
- People who decide how to spend the money that is available



The job of the Partnership Board is to meet together to talk about important issues for people with learning disabilities and their families, and to make sure that people with learning disabilities and those making decisions about their lives understand their rights.



If you are a member of the Partnership Board, you must try and come to the meetings. We meet every 2 months. The minutes and agenda will be easy read and sent out to members.

# Calderdale Learning Disability Partnership Board Purpose Statement

- ✓ To meet together to address important issues for people with Learning Disabilities, their families and service providers.
- ✓ To raise the profile of people with Learning Disabilities and make sure they have choices and rights.
- ✓ To make sure all local services take ownership of their responsibility to people with Learning Disabilities.
- ✓ To tell services what people want and what they can do about it.
- ✓ To challenge things and keep it real.
- ✓ To listen to people with Learning Disabilities, family carers and services.
- ✓ To find out what needs to happen.
- ✓ To make a difference and keep checking if things have changed.
- ✓ To develop support based on individual need.
- ✓ To include all local communities and people with lots of needs.
- ✓ To let people know what the board is working on and how they can get involved.

# How should people with learning disabilities expect to be treated?



People with learning disabilities should have the same choices and rights as everyone else.



They should be treated with dignity and respect.



They should have the same chances and responsibilities as others.



Family carers should have the same hopes and choices as others too.

# Partnership Board Ground Rules



People get the support they need to take part.



We respect each other.



We talk one at a time.



We prepare for the meeting and take part.



We turn up on time and stay for the meeting.

# Partnership Board Ground Rules



All information and presentations are accessible.



We are clear about who we represent.



There is no such thing as a silly question.



Smelling mistakes are OK!



Mobiles off or silent.

# How do the meetings work?



We have an agenda for the meeting. This is a list of things to talk about. We also have notes from the last meeting. These are in easy words and pictures.



We sit in small groups at tables.



Sometimes the groups are mixed.



Sometimes groups are for people with learning disabilities, family carers or service providers.



People choose different jobs on each table to help the meeting go well.



We have a set of cards for voting and helping us have a say.



Sometimes we vote using cards, or by putting stickers on posters.



# Who will be at the meetings?

## **Self-advocates:**

These are people with lived experience who speak up about issues which matter to them. The Calderdale Self-Advocacy Network helps people to speak up as a group.

## **Advocates:**

An advocate supports someone to make sure they are being listened to. They help people to understand their rights and support them to make their own choices.

## **Family carers:**

People who care for a family member. Family carers are usually unpaid but play a very important role.

## **Support providers:**

These are people who work for an organisation and provide care which is paid for.

## **Managers or commissioners:**

These are people who work for Calderdale Council, CCG or other organisations. They make big decisions for people who live in the local area, including about how money is spent on health and social care services.



# How do the table roles work?



## **Facilitator:**

Makes sure everyone in the group has a say. Helps the group stick to the point.



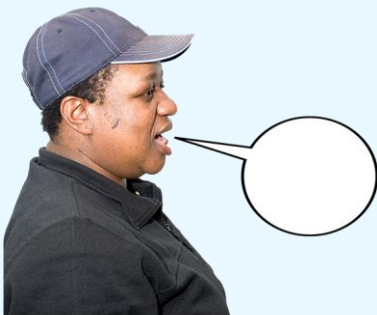
## **Recorder:**

Writes down what people say in easy words and pictures.



## **Time-keeper:**

Makes sure the group finishes on time.



## **Reporter:**

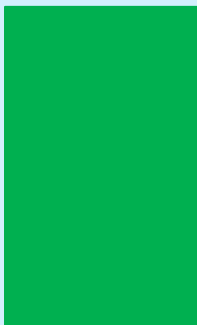
Reports back to the big group. Just tells the main points.

# How do the voting cards work?



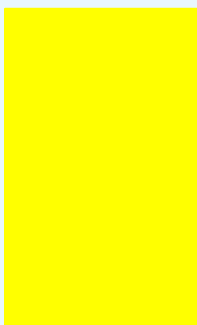
## **Red:**

Hold this card up if you want to vote no.



## **Green:**

Hold this card up if you want to vote yes.



## **Yellow:**

Hold this card up if you want a turn to speak.

# How do I put something on the agenda?



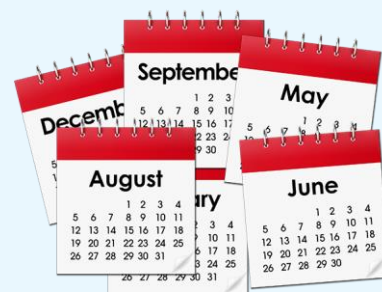
Fill in an **agenda template**. Answer all the questions. Send it by email to:  
**[jill.morris@cloverleaf-advocacy.co.uk](mailto:jill.morris@cloverleaf-advocacy.co.uk)**



The co-chairs will plan the agenda.



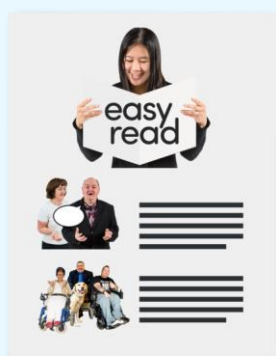
They might want to talk to you about your part.



The meetings are planned ahead.



It's good to tell the chairs as soon as you know when you will need some time.



You need to give your information in easy words and pictures. Ask for help with this if you need to.



Plan your time well, as you can't go on for longer.

# Guidelines for Easy Words and Pictures



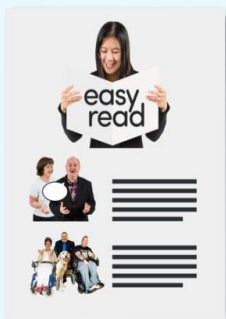
People with learning disabilities need information in easy words and pictures.



This makes it easier to make choices and decisions about important things.



Take out all the hard words. Make a table with 2 columns. Use Ariel or Verdana font in size 16 or bigger. Use 1.5 line spacing.



Put pictures in the left hand column. Make sure the picture matches the words. Use one picture for each sentence.

# How can I get in touch?



Here is all the information you need if you want to get in touch with us. We would love to hear from you.



**01924 454975**



**[jill.morris@cloverleaf-advocacy.co.uk](mailto:jill.morris@cloverleaf-advocacy.co.uk)**

